

User Programming for Crow SC-06 Stand Alone Prox Reader With Keypad.

To change the **Common** User pin Code (**Common PIN # for ALL users**):

1. Enter the administration code Then the # button
Your Admin Code is:
2. The LED (light) should now change from RED to ORANGE and beep once
3. Then enter 114 # The LED (light) should beep once, flash green once then flash orange constantly
4. Enter the new pin Code required then the # button
5. The LED (light) will beep once flash green once then steady lit on Orange
6. Wait for the LED (light) to go back to red then the new code is ready to use

NOTE: To add Cards as listed below, the order the cards are entered will be the order of user number locations (Eg: Users 1 to 512)! This information must be Accurately kept and Updated as users are added/deleted to ensure that when changing or deleting users, the correct user are being changed/deleted!

To add Cards/user codes.

1. Enter the Administration code Then the # button (The LED (light) will change to orange)
(Before step-2 below, make sure that the order of the cards that are read/learnt in is Not changed until you have created an accurate written record of card/user numbers (see inside back page of the SC-06 installation manual))
2. Enter 121 then # **then** add the user type 4# then swipe card over the reader (each time a new card is **read/learnt in**, a beep will sound. **If** the card is already in the system, the light will flash and the beeper will sound three times.
3. When finished entering all card, wait for the LED (light) to return to red.
4. Enter the Administration code Then the # button
5. Enter 122 then #
6. Present the card to the reader until a beep is heard
7. Enter a P.I.N number for this card then press #
8. Repeat process no.5-7 until all P.I.N numbers have been entered (**Only 1 PIN** number per card)
9. Wait for LED (light) to return to red. **Then the** new P.I.N number will work

To Delete Cards/ User Codes

NOTE: This is where you will require your accurately kept list of Card/User Numbers so that the correct Card/User can be deleted!

1. Enter the Administration Code then the # button
2. Enter **120** then the # button
3. Enter the User Location that you wish to delete then the # button (for example, to delete user 1, the User Number Location is 001#)
4. Repeat process 2-3 until all the required users are deleted
5. Wait for LED (light) to return to red for normal operation

Note when a user is deleted the user number drop down to fill the gap made by the deleted user

Example: If user 5 is deleted, then user 6 drops down and becomes user 5, user 7 becomes user 6 and so on.

Records that have been kept now must be updated to keep them accurate.